

TOWN OF LYME
Select Board Meeting
July 17th, 2014
Town Office Conference Room
Approved: July 24, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), & Dina Cutting (Administrative Assistant)
Members of the public: Shirley Tullar and Doug Rumble.

1. Chair Smith called the meeting to order at 8:00AM.
2. Shirley Tullar passed out packets for the board concerning her 79-F application. Mrs. Tullar reviewed the information with the board. The application will be reviewed by the assessor and Mrs. Tullar will be notified as soon as a decision is made.
3. The minutes of the July 10th, 2014 meeting were approved by a motion from MacKenzie, seconded by Jenks. Voted unanimously in favor.
4. The minutes of the sealed non-public session of July 10th, 2014 were approved by a motion from Jenks, seconded by Smith. Voted unanimously in favor.
5. Matters arising:
 - MacKenzie requested the towns attorney review the agreement for the Goose Pond Road engineering. CLD will be coming to the July 24th, 2014.
 - The River Road plan from Pathways is only a preliminary plan. In order to fulfil the grant application the board will need to know what the cost is to get this project ready to go to bid. A request for a formal proposal should be sent in writing.
 - Fisher Bridge-The Town is still waiting on the DES permit application. Items needed to be addressed having to do with endangered species before the permit can be submitted. MacKenzie is frustrated with the lack of movement on this. L&M will come in and meet with the Board to discuss the timing and option of closing the road as soon as the permit is secured.
 - Jenks reported a resident was yelling at the Highway Department while they were working on Baker Hill Road.
 - The Board has posted the information for the DOT meeting concerning Thetford/Lyme bridge to be held July 23rd.
 - Coffee Hour with a Select Person will take place on the following dates and times:
 1. Stella's-August 5, 2014 @ 9:00AM
 2. Lyme Inn-August 12, 2014 @ 9:00AM
 3. Dowd's Inn-August 19, 2014 @6:00PM
 4. Lyme Country Store-August 26, 2014 @ 6:00PM
 5. Long River Studio-September 2, 2014 @6:00PM
6. Public Comment: None
7. Manifest was reviewed and approved in the amount of \$31,015.53.
8. Report of Wood cut was signed: Wetzal, Robert-Map 406 Lot 2-\$755.15.
9. Employee Evaluation draft documents were reviewed. Minor changes were offered. A cover letter will be drafted. Smith will have it ready to distribute by the next Select Board meeting. Department heads will have until August 14, 2014 to complete the employee reviews.
10. The Deputy Tax Collector and the Deputy Town Clerk job descriptions will be reviewed at the July 24th, 2014 meeting.

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11. Committees and Commissions:

- Safety Committee: MacKenzie reported safety inspections of various buildings had taken place. They will be reported on at the next safety committee meeting. In the meantime there were concerns about various items at the highway garage. The garage is open for anyone to walk into it. This is a concern, and one can walk in at any time and take anything. Snow plow is still caked with salt. Chains lying on the floor. Salt spreader sitting w/salt still in them.
- Roads Committee: The committee has been discussing what they can get accomplished this year. Franklin Hill and Acorn Hill were both discussed and Baker Hill pavement being brought up to standards in order to re-pave. It would be very helpful for this committee to be able to have an engineer to discuss issues with. Driveway culverts were discussed. The Town is not responsible for the maintenance or replacement of driveway culvert, but if the culvert in question is threatening to or damaging the road there needs to be a protocol to follow in order to get this addressed. Smith will discuss these issues with Stearns.

12. Dartmouth Skiway: The Skiway would like to have reimbursement for the costs incurred by the administrative fees incurred to process the ID cards for all Lyme youth who are allowed to ski free. The board would like the town's attorney to review the written agreement between Dartmouth College and the Town and advise on this matter. What are the ramifications concerning this written document if the Board agrees to this?

13. Ongoing Matters:

- Anderson/Preston Road: Smith and Stearns will meet and come up with a plan to address the road material that was washed into Mr. Anderson's driveway. Mr. Anderson will be asked to sign a release that states he will hold the town harmless of any damage that may occur during this debris removal.
- The School is wondering about loam for the school renovation project. Does the Select Board intend to allow the school to use the loam left over from the ball field project?
- Capital Reserve Fund workshops were set up for the next 4 weeks. There will be 1 hour allotted for this discussion at the end of each Select Board meeting.
- At the August 7th, 2014 The Select Board will be prepared to have a discussion with the Highway Department concerning future equipment needs.

14. At 10:02AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (a). "Personnel Matters" Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, & Cutting.

15. At 10:10AM the board returned to public session. Smith moved to increase Kibbie's hourly wage by .50 cents having completed the probationary period. Seconded by Jenks. Voted unanimously in favor.

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16. At 10:11AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (c) "Legal matters" Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the first part of this non-public session were, Smith, MacKenzie, Jenks & Cutting.
17. At 10:18AM the board returned to public session having discussed a pending legal matter.
18. There being no further business at 10:22AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting